



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

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www.cwfire.org

Board of Fire Commissioners Special Meeting Minutes May 22, 2018

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Commissioner Paul Messner at 10:00am.

Input from the Public - None.

Commissioners and Staff Present

Board Chair Paul Messner, Commissioner Steve Hutchinson, Commissioner Cheryl Engle, Fire Chief Ed Hartin, Deputy Chief Charlie Smith, Finance Officer/Board Secretary Kim Harpe

Members of the Public Present - None.

Consensus Approval of the Agenda

Board Chair Paul Messner received consensus approval of the agenda.

New Business.

Annual Review and discussion of the Boards Policy Manual, 2016-2026 Capital Plan and Financial Policies. After some discussion, Board Chair Paul Messner shared a few minor editorial corrections needing to be made to the Boards Policy Manual. Chief Hartin shared, the changes would be implemented and a motion for the Boards approval of the revisions at their next board meeting.

2. Commissioner Cheryl Engle made a motion and Commissioner Steve Hutchinson seconded to approve Purchase Order 20-2018-003 for the annual purchase of fire hose in the amount of \$14,834.45.

Action: Approved Unanimously.

3. Discussion on Inter-District Collaboration. Chief Hartin reported, "He and Deputy Chief Charlie Smith had lunch with Chief Kirko (North Whidbey Fire & Rescue). Topics discussed included the Whidbey Health BLS Contract and mutual aid areas". He shared, "They have another meeting scheduled for the upcoming week to expand the conversation on those two topics. Both will work on creating individual hazardous response plans for high hazard area and buildings and collaborate on joint training with the first topic being rural water supply.

4. Executive Staff & Part-Time Firefighter Compensation Proposals. Chief Hartin and the Board discussed both proposals and comparable data. Chief Hartin shared, "He would create a frame work of how much Whidbey Health Hospital paid in the beginning to what they are currently paying and how much work and things have eroded over the course of the contracts".

Chief Hartin stated, "He was hoping to meet with Local IAFF 4299 to discuss their contract and conclude hopefully before the Boards August meeting in an effort to have solid information in time for compilation of the 2019 budget.

Good of the Order/Announcements

May 13-16, 2018	CPSE Site Visit (Bowling Green, KY) (Chief Hartin)
May 31 – June 3, 2018	WFCA Saturday Seminar, (Chelan, WA) (Commissioner Engle & Chief Hartin)

Chief Hartin shared he had been in Bowling Green, Kentucky the previous week for a CPSE Site Visit. He shared he was on four person team assessing the fire districts re-accreditation process and shared a number of things he learned by being a part of that process.

Next Regular Meeting

June 14, 2018
Time: 5:00pm
Location: Station 53

There being no further business, Commissioner Paul Messner adjourned the meeting at 12:20.

Submitted,



Kim Harpe, Secretary